A decorative border with a black and white checkerboard pattern surrounds the entire page. The border is composed of small squares, alternating between black and white, creating a grid-like frame around the central text.

Third Grade Informational Handbook

2018-2019 School Year

Getting to Know Your Third Grade Team

Nikki DeMint

Phone: 359-6652

E-Mail: demintt@parkhill.k12.mo.us



This is my 20th year of teaching. My bachelor's degree is from Northwest Missouri State University with a dual certification in elementary and special education. I earned my Master's degree from Baker University in Curriculum and Instruction with an emphasis in leadership. I have two children. Evan will be an 8th grader this year, and Avery will be in 6th grade! I love to spend time with my children at their various activities and I also enjoy traveling with my family.

Kateri Poarch

Phone: 359-6556

E-Mail: poarchk@parkhill.k12.mo.us



This is my 4th year of teaching. My Bachelor's Degree is from Benedictine College in Elementary Education with an emphasis in Special Education. I am currently working on my Masters of Science in Curriculum and Instruction at The University of Kansas. I was born and raised in Gilbert, Arizona! After graduation I moved to Kansas City and I have loved every minute. When I am not teaching at school, I am teaching dance in Smithville, Missouri at Artistry In Motion Dance Company. Whenever I have free time, I am planning a summer 2019 wedding and spending time with family, friends, and shopping.

Elizabeth Beck

Phone: 359-5594

E-Mail: becke@parkhill.k12.mo.us



This is the start of my 16th year as an official teacher, though my parents would say I've been teaching since I was old enough to talk. I grew up in Oklahoma and graduated with my Bachelor's of Science in Elementary Education from the University of Central Oklahoma. I have additional certifications in middle level math and communication arts. I have my Master's of Science in Curriculum/Instruction as well as a graduate certificate in Autism Spectrum Disorders from the University of Kansas. ROCK CHALK! I am currently pursuing my Education Specialist in Technology in Schools. I have taught every grade level from 1st through 8th. I love spending time with my husband and two children, playing games, basketball, reading and binge watching entire seasons of TV shows. Teaching has always been one of my dreams because I truly believe that teaching children can change the world... even if it is just their world. Eleanor Roosevelt once said, "the future belongs to those who believe in the beauty of their dreams." My hope every year is that I can help my students believe in the beauty of theirs.

Victoria Wood

Phone: 417-322-4748

E-Mail: woodv@parkhill.k12.mo.us



This is my 2nd year of teaching. I graduated from the University of Missouri with my bachelor's degree in Elementary Education. I am currently participating in the MU Fellowship program pursuing my master's degree in Learning, Teaching, and Curriculum. I am so excited to get to know your child this school year! I was born and raised in Lebanon, Missouri. I am the proud owner of a golden retriever puppy, who I love to take on walks. In my free time, I love watching movies and spending time with my family.

Key Procedures and Policies

Arrival /Dismissal Procedures (Park Hill Handbook pages 16)

Students may arrive at school up to 15 minutes before the start of the school day and are to report to assigned areas. All students are to be in class by the school's designated start time.

When it is necessary for you to pick up your child during school hours, please come to the office and follow the sign-out procedure. Your child will then be called to the office to meet you. Adults signing out students will be asked to produce picture identification if not recognized by school personnel.

Visitors to the Building: (Park Hill Handbook page 14)

Parents are welcome to request a visit to the school. When planning to visit, please contact the office at least one day in advance so the building principal can set a schedule. The principal has the discretion to set reasonable parameters on school visits (length of stay, number of visitors, etc.) Visitors should limit their visit to the area(s) of the building they have indicated upon check-in with the office.

Please note that the exterior doors are locked during the school day. Visitors must enter the building using the front doors and report to the office for a name tag. Friends of students may not be brought to school as visitors. Unruly or disruptive conduct by visitors which interferes with the educational environment or with extracurricular activities may result in limited access or revocation of visitor privileges to school property or functions.

Parents are allowed to visit school and eat lunch with their child. At English Landing Elementary School no restaurant food (fast food or healthy restaurant food) will be permitted in the EL Cafeteria in accordance with the Park Hill Handbook statement: Bringing outside restaurant food is strongly discouraged. If restaurant food is brought to English Landing, the student and parent(s) will eat in a private dining setting.

When a parent joins his/her child for lunch one classroom friend will be allowed to sit with them at the Guest Table (space permitting). In situations where space is not available at the Guest Table, the parent and his/her child will sit at the Guest Table without one classroom friend joining them.

Transportation Changes

If there is a need to change your child's regular transportation, please send a written note or notify the office no later than 2:30 p.m. the day of the change.

Students may not ride a different bus to an alternate destination.

Students on Premises After School (Park Hill Handbook page 30)

All students must vacate the premises at the end of the school day unless participating in an approved extra-curricular activity, receiving after-school tutoring, or participating in other activities properly scheduled in advance. All students must be under the direct supervision of a staff member. Students should have transportation available within 15 minutes after all student activities and are to wait in the designated area.

After-School and Evening Events (Park Hill Handbook page 32)

Students and siblings must be accompanied by a parent or guardian at after-school/evening events (i.e., music programs, academic nights, etc.). A student may not attend an after-school/evening event unless the student was in attendance for the full school day on the day of the event. Exceptions may be made to this practice on a case-by-case basis with the approval of the building administrator.

At English Landing Elementary School, if a child goes home from school after being sent to the health room, he or she will not be permitted to attend an evening school event. If a child misses school due to a doctor's appointment (not related to an illness) or other family event, please contact Dr. Roe or Dr. Wachel directly to gain approval prior to attending the evening school event.

Medication

Over-the-counter medications such as cough drops must be brought to the school nurse by a parent/guardian.

Volunteering in Park Hill (Park Hill Handbook page 15)

The Park Hill School District's volunteers make valuable contributions to our schools. In order to keep students safe, we screen all volunteers who might ever serve with students unsupervised by district staff. If you would like information about volunteering in our schools, please see the volunteer page on the district website, www.parkhill.k12.mo.us, or contact the district's communication specialist at the district office for more information.

School Cafeteria (Park Hill Handbook page 16-17)

Menus are distributed monthly and can be found on the district web site at www.parkhill.k12.mo.us.

Students are encouraged to purchase meals in advance in lieu of carrying cash daily. When a student's account balance is low, a note with an envelope will be sent home advising the parent more meals need to be purchased. It is recommended all breakfast/lunch payments be made with a personal check or payments may also be made online at www.MealPay.com.

Students may also bring lunch from home. Please label lunch boxes with your child's name. Soda and fast food lunches are discouraged.

Classroom Treats/Parties (Park Hill Handbook page 35)

To protect the health and safety of our students, students may bring pre-packaged treats to school to share with classmates in recognition of birthdays and other celebrations. Homemade treats may not be distributed due to allergies and other food intolerances. As a healthier alternative, Park Hill Food Service offers a variety of nutritious treats that may be purchased and delivered to your student's classroom.

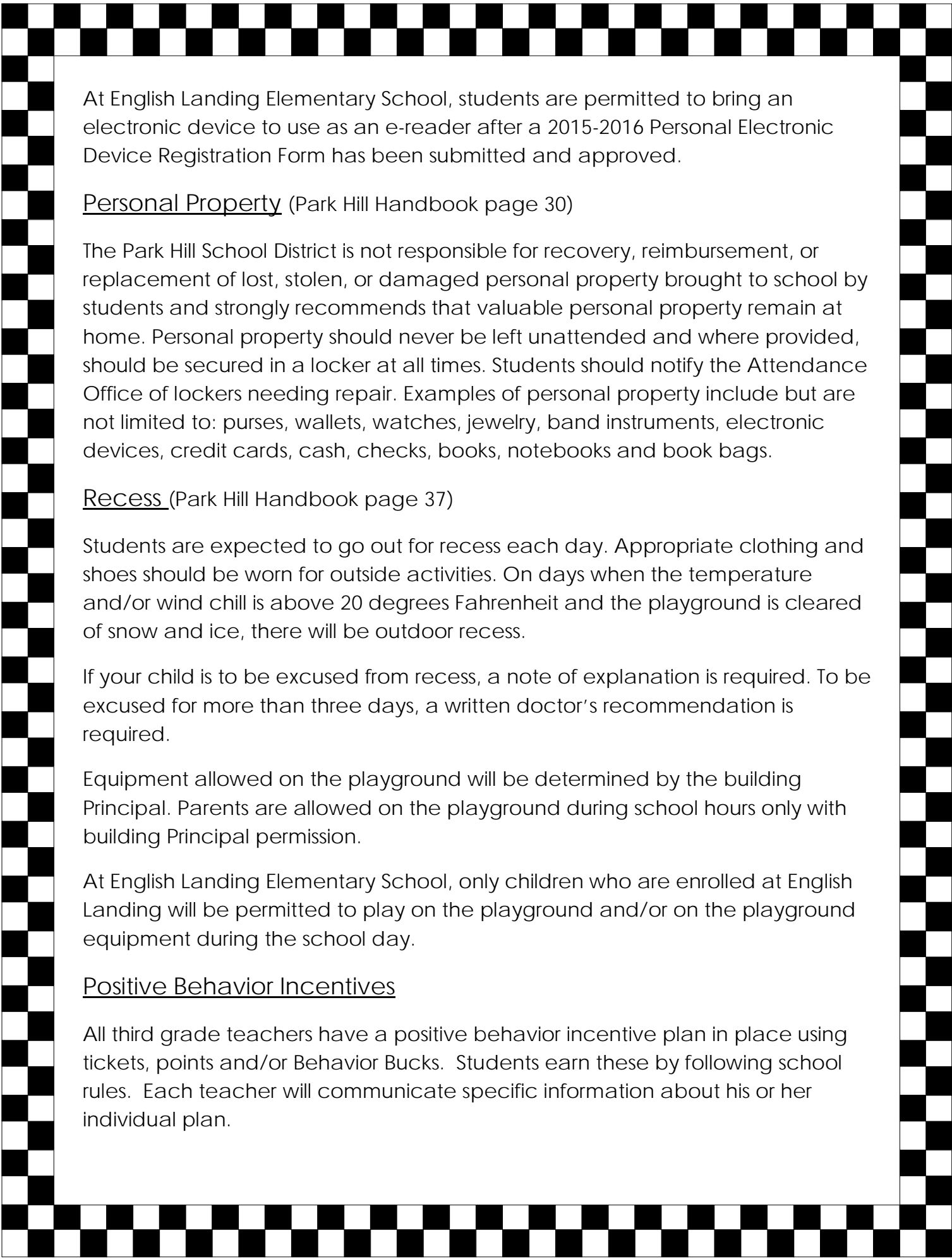
Party invitations are only to be brought to school if they are distributed to the entire class.

Deliveries to School (Park Hill Handbook page 19)

Delivery of flowers, balloon or other gift items is discouraged at school. All items will be held in the office until the end of the day or parents/guardians may be contacted to pick them up if deemed appropriate.

Electronic Devices (Park Hill Handbook page 19)

The possession of laser pointers and other unsafe electronic items is prohibited in the school buildings. All other electronic devices, such as, but not limited to, cell phones, tablets, e-readers, head phones, iPods/MP3 players may be in the student's possession as long as they are not disruptive to the educational process or in violation of building site guidelines. The school district will not be responsible for lost or stolen items.

A decorative border with a black and white checkerboard pattern surrounds the text.

At English Landing Elementary School, students are permitted to bring an electronic device to use as an e-reader after a 2015-2016 Personal Electronic Device Registration Form has been submitted and approved.

Personal Property (Park Hill Handbook page 30)

The Park Hill School District is not responsible for recovery, reimbursement, or replacement of lost, stolen, or damaged personal property brought to school by students and strongly recommends that valuable personal property remain at home. Personal property should never be left unattended and where provided, should be secured in a locker at all times. Students should notify the Attendance Office of lockers needing repair. Examples of personal property include but are not limited to: purses, wallets, watches, jewelry, band instruments, electronic devices, credit cards, cash, checks, books, notebooks and book bags.

Recess (Park Hill Handbook page 37)

Students are expected to go out for recess each day. Appropriate clothing and shoes should be worn for outside activities. On days when the temperature and/or wind chill is above 20 degrees Fahrenheit and the playground is cleared of snow and ice, there will be outdoor recess.

If your child is to be excused from recess, a note of explanation is required. To be excused for more than three days, a written doctor's recommendation is required.

Equipment allowed on the playground will be determined by the building Principal. Parents are allowed on the playground during school hours only with building Principal permission.

At English Landing Elementary School, only children who are enrolled at English Landing will be permitted to play on the playground and/or on the playground equipment during the school day.

Positive Behavior Incentives

All third grade teachers have a positive behavior incentive plan in place using tickets, points and/or Behavior Bucks. Students earn these by following school rules. Each teacher will communicate specific information about his or her individual plan.

Consequences for Inappropriate Behavior

First, students are given a verbal warning. If the behavior persists, students will be directed to the "safe seat" to reflect on their behavior. If a student has difficulty demonstrating appropriate behavior in the "safe seat" then he or she will go to a designated Buddy Room. Depending on the behaviors, a Think Sheet may be needed if the student is unable to reflect and return safely to his or her seat.

Civility Policy (Park Hill Handbook page 7)

The Park Hill Board of Education has adopted a civility policy. The policy relates to the use of civility in relationships and communication among school officials and students, parents and members of the public. A copy of Board Policy KFA is available for review in every school building and on the district's website. The purpose of the policy is to maintain, to the extent possible and reasonable, a safe, harassment-free workplace for students and staff.

Consistent with the civility policy, the district will not tolerate any behavior (whether by students, parents, staff or members of the public), which is physically or verbally threatening, coercive, intimidating, violent or harassing, or other behavior which is otherwise out of control. Furthermore, the district will not tolerate the use of profanity, personally insulting remarks, attacks regarding a person's race, gender, nationality, religion, disabling condition and other characteristics protected by law. Students who violate the civility policy may be disciplined. Parents who violate the civility policy may be restricted from being present on school district property, or have restrictions placed on their communications with district personnel.

Important Numbers/Resources:

Office Main Number: 359-4370

Assistant Principal (Danny Todtfeld): 359-6512

Administrative Assistant to the Principal (Terrann Wood): 359-6090

Administrative Assistant/Attendance (Renee Stevens): 359-6600

English Landing Counselor (Rachel Fullerton - M, TU): 359-6266

English Landing Counselor (Elizabeth Seely - W, TH, F): 359-6801

Recovery Room Interventionist (Tina Weidmaier): 359-6851

English Landing School Nurse (Jill Kimbrel): 359-4374

English Landing Cafeteria Manager (Ursula Rice): 359-4376

Adventure Club (Ace Chambers): 359-4061

First Student Bus Transportation: 741-4023

Third Grade Procedures:

Red Take Home Folder

The Red Take Home Folders are a great organization and communication tool between home and school. Please check the folder and take out the items in the "keep at home" side. **Return the folder to school each day.**

Student Planners

Students will bring home planners nightly. Planners are an additional tool for parents to use in order to prompt conversations about each day's activities. Please look over your child's planner nightly and initial next to the teacher's.

E-Mail

We will use e-mail to communicate important events, upcoming activities, and reminders. If your e-mail account/address changes during the school year, please provide your classroom teacher with this updated information.

Website/Blog

This year third grade teachers will be highlighting learning and curriculum on a classroom website/blog. Please visit the website/blog frequently to discover what your child is learning in third grade!

Home Learning

We believe that learning occurs both in the classroom and at home. It is our responsibility to communicate quarterly third grade learning expectations, daily/weekly learning goals, and your child's progress. Students and parents will have access to beneficial home learning opportunities which will provide practice and enrichment opportunities to meet individualized needs of our students through our classroom websites/blogs. Evidence of home learning should be brought to school to be displayed in classrooms.

Third Grade Behavioral Expectations:

In order to create a safe environment conducive to learning, third grade students are expected to:

- Respect peers and adults
- Exhibit self-control
- Put forth best effort
- Follow all classroom and English Landing rules

If a child is disrupting the learning environment, the following actions are taken:

- Warning
- Removal from group to seat or to "safe seat."
- Removal from classroom to a "safe" place to get control (buddy classroom).
- Recovery Room (discusses actions and develops a plan for success with Recovery Room Interventionist).